

TOWN OF HARTLY
P.O. Box 181
HARTLY, DE 19953

MEETING MINUTES
Thursday, June 9, 2022

I. Call to Order and Roll Call

Meeting was called to order by Mark Maguire at 7:01 PM.

Council Present:

Mark Maguire	Robert Graves
Suanne Morris	Megan Raughley

Guests Present:

Regina Potter	John Filicchia
James Read, Fire Chief	

II. Invocation & Pledge of Allegiance

Suzanne provided Invocation; Chief Read led in the Pledge of Allegiance.

III. Approval of Previous Meeting Minutes and Tonight's Agenda

Megan motioned to approve MMs and tonight's agenda be accepted, Suzanne 2nd approval of April 2022 Meeting Minutes and June 2022 agenda. Motion carried:

Council Member	Yes - Agree	No – Disagree	Absent	Withhold Vote
Mark Maguire	X			
Suzanne Morris	X			
Robert Graves	X			
Megan Raughley	X			
Raymond Morris			X	

IV. Reports

a. Treasury

i. Citizens Bank Account

Ending balance as of 5/31/2022 at \$14,732.27. After a recent deposit, \$2,260.43 the total ending balance as of today is \$16,440.90. Savings Account: Reported balance as of 6/9/2022 of \$60,009.27.

ii. Restitution from Richie Casson

Checks received for April and May 2022 leaving an outstanding balance of \$83,426.50.

iii. Delaware State Police Accounting Record

Suzanne reported no new invoices and no new payments.

iv. Property Tax and Street Light Tax

Suzanne reported several properties are still outstanding since 2021 or prior; total outstanding balance = \$6,902.55

Rob motioned, Suzanne 2nd, to accept the Treasury Reports. Motion carried:

Council Member	Yes - Agree	No – Disagree	Absent	Withhold Vote
Mark Maguire	X			
Suzanne Morris	X			
Robert Graves	X			
Megan Raughley	X			
Raymond Morris			X	

b. Building Permits

Rob reported 1 new permit for repairs to the Morris property.

c. Correspondence

Megan reported nothing required action.

V. Unfinished Business

a. Sidewalks (TAP)

Mark reported the signs are up; due to start June 20. Same lane closures as the previous phase. The firehouse, school and daycares are aware. DeIDOT will correct the sign by the school to correct the dates. Rob answered questions from the attendees on who the sidewalk belongs to and who is responsible for caring for them. Suzanne updated the website with the information and dates.

b. Street Light Update

Mark reported the list of poles requiring an update has not yet been sent to Delmarva at his behest. We are pending the sidewalk project to be finished to avoid a cluster; expected in the fall.

c. Town Police update

Mark reported he and Rob will meet to create a job posting. FBI numbers have been provided and DelJIS number has been issued as well. Selbyville vehicle is still not ready to be sold but we are still obtaining his once their new vehicle is in. Applicants are referred to be certified through the State of Delaware. Suzanne asked about logistics, insurance and payroll for the officer. Mark advised Pratt should be able to re-quote and initiate services; Mark would like to get connected with the payroll and treasurer currently being used by the Volunteer Fire Company. Chief Read asked if there will be an agreement with DSP for the officer to respond and assist on calls when requested by HVFC. Mark advised they will need to be dispatched through KentCom.

d. 2020 Comprehensive Plan Committee Update

Suzanne reported there is no update at this time.

e. Land and Zoning Use Plan Update

Changes are required to be completed for the final reading; updates to be completed for the August meeting.

f. Evaluation of Cell Tower Agreement with HVFC

No updates to report.

g. Promotional/Marketing Purchase Update

Discussion of possible events for Promotional/Marketing items to be purchased; to be discussed during New Business.

h. Microsoft 365 Business Update

Suzanne reported no update at this time.

i. American Rescue Plan Act 2021 Update

Suzanne advised the other half of the funds should be received by the end of June. Reports were submitted on time but we have not received any feedback. There are not yet any plans for the funds due to needing to determine what it can be used for.

j. Vacant Building/Defaulted/Abandoned Properties Update

Suzanne asked about the response to Davis; Megan letter drafted and released March 16, 2022; we are unsure if he has responded at this time.

k. DelDOT 3-Way Stop Update

Mark reported the majority of travelers are stopping; still an occasional runner. There has been a 6-8% speed reduction per traffic sign reports.

l. Verizon Cell Phone Update

Suzanne reported she has not yet been able to make contact. The phone is good until the end of 2022 and she feels we should wait to see if we are able to use First Net or First Responder options to include the officer's needs as well.

o. Other unfinished business as may be necessary for discussion and/or action

None to discuss

VI. New Business

a. Summer 2022 Movie Night

Suzanne suggested an event option for a Back to School movie night on August 27, 2022. Mark appointed Megan to coordinate the event details for acquiring the movie screen, equipment rental

and promotional license. The HFVC may be interested in making it a safety event; Chief Read will speak with the Ruritan Club about possibly doing a joint event.

Suzanne motioned, Mark 2nd, to hold a promotional event for the community in the last week of August. Motion carried:

Council Member	Yes - Agree	No – Disagree	Absent	Withhold Vote
Mark Maguire	X			
Suzanne Morris	X			
Robert Graves	X			
Megan Raughley	X			
Raymond Morris			X	

b. 2022 Town Taxes

Suzanne reported they will be printed and mailed out by the August 2022 meeting; she will need to obtain supplies to do so; postage, paper and envelopes; funds are already worked into the budget.

c. Lukas Device

Mark wants to revisit the quote previously received via email from Lt. Greg Murray to fully fund a Lukas Device to be given from the Town to the HVFC; he is asking for a motion tonight. The current device is 8 years old; it is a device that performs perfect CPR which is a benefit to the community. The previous quote received was \$16,690.00. Rob requested that the motion be tabled until more details can be obtained due to details already in the works for the Officer. Suzanne requested the opportunity to contact the attorney regarding the use of ARPA funds to make the purchase and briefly discussed the possibility of pooling funds with the Fire Chief .

VII. Public Comment / Council Member Comment

An attendee asked for further discussion on the sidewalk ordinances; having tenant and guest(s) of tenants issues and is worried about the sidewalks being compromised. She has reached out to Kent County and been advised they have no jurisdiction to assist yet the Town does not have a Beautification MOU in place with Kent County. Mark advised you cannot obstruct the sidewalk or driveways on Main Street in any way based on our ordinance yet parking is first come, first served. Mark advised the property owner they will need to contact Animal Control regarding the overpopulation of outdoor animals, and County Code regarding an inspection, hoarded trash and an unregistered vehicle, as the Town does not have a beautification regarding these items at this time.

Chief Read asked for updates on the approved business plans in town; Rob advised their construction plans are halted due to material costs and they are still planning to build within the 1 year time frame of the issued permit. He asked about the corner commercial lot as well; Mark advised the Town is only aware that environmental testing was being completed; another attendee

advised there was a survey crew onsite that gave no information as well. Mark advised no plans have been presented to the Town at this time.

An attendee asked about the small lot in town that was for sale. Mark and Rob explained the setback and road frontage requirements that do not allow that lot to be considered a “buildable lot”with town. The Town contacted the agent with the listing to update it to ensure there was not a mislisting presenting this as a buildable lot.

Mark would like it noted that we are a Government for the people and we should take that into consideration when making spending choices.

VIII. Adjournment

Megan motioned Rob 2nd to adjourn at 7:57 PM. Motion carried.

Council Member	Yes - Agree	No – Disagree	Absent	Withhold Vote
Mark Maguire	X			
Suzanne Morris	X			
Robert Graves	X			
Megan Raughley	X			
Raymond Morris			X	